

RESERVE FUNCTION BOOKING FORM

Special Functions and Wedding Ceremonies on Council's Parks and Foreshores

Name: _____
Postal Address: _____
Contact Telephone Numbers: _____
Date of event: _____
Time of event: Start: _____ Finish: _____
Number of guests expected: _____
Type of event: _____

Will you be erecting a marquee, stage or other structure? Yes No
Will you be having entertainment? Yes No Type: _____
Will you be installing any electrical cables? Yes No
Will you be using any music/amplified equipment? Yes No
Will you be hiring commercial caterers? Yes No

Please contact Council's Environmental Health Services by ☎ 9528 0315 if you answered yes to any of the above questions for further information.

Reserve Required (Please Tick)

- Centennial Park, Charthouse Road, Waikiki
 Don Cuthbertson Reserve, Elanora Drive, Cooloongup (Upper/Lower Gazebo)
 City Park, Leghorn Street, Rockingham
 Tuart Park Reserve, Secret Harbour Boulevard, Secret Harbour
 Trusty Park, Corner Trusty Park Way and Huxtable Terrace, Baldivis Estate
 Lagoon Park, Northern end of Secret Harbour Surf Life Saving Club, Secret Harbour
 Other Reserve, please specify _____

Please note that prior to confirmation of booking being forwarded, an administration fee of \$35.00 (inclusive GST) is required to be paid at the City of Rockingham office Att: Recreation & Culture Services, Civic Boulevard, PO Box 2142, Rockingham DC WA 6967. ☎ 9528 0439 for further information.

OFFICE USE ONLY

Amount Received: _____ Cash/Cheque
Date Received: _____
Receipt Number: _____